

2022 Student Catalog Revisions

Revised April 8, 2022

Effective Date	Revision	Document Affected (if applicable):
03/30/22	<p>The following is a revision to the Student Catalog:</p> <p>Admission/Student Software Systems</p> <p>LearnMore relies on various software systems including an Admission/Student Information System/ CRM (Client Relationship Management platform). PoliSCHOOL is the software platform utilized by LearnMore to track inquiries, applications, enrollment, and graduation. The system provides access to unofficial transcript(s), tracks student's performance, supports student communication and enrollment requirements, and registers students in programs and courses offered at LearnMore. Faculty Instructors also submit student grades using the student information system.</p> <p>Prospective and enrolled students shall provide a functional email address to which they have immediate and constant access to as part of the application and enrollment processes, so they can access the PoliSCHOOL. It is the student's responsibility to provide and maintain a current email address. Any update(s) to a student's contact information, should be directed to the Admission Counselor in a timely manner. LearnMore is committed to protecting the privacy of prospective and current students, and does not sell, trade, rent or give personal information to other entities.</p> <p>Inquiries regarding the school's Admission/Student Software Systems should be directed to the Director of Education via email info@learnmorefast.org.</p>	Student Catalog, page 10
04/08/2022	<p>The following is an addition to the Student Catalog:</p> <p>Elizabeth Lou, President president@learnmorefast.org</p> <p>LearnMore 5532 El Cajon Boulevard, Suite 2 San Diego, CA 92115 3642 1.833.LEARN.SD 619.494.7691 learnmorefast.org</p>	Student Catalog, Page 1
04/08/2022	<p>The following is a revision to the Student Catalog:</p> <p>Bureau for Private Postsecondary Education 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834</p>	Student Catalog, Page 7

	<p>P.O. Box 980818 West Sacramento, CA 95798-0818 www.bppe.ca.gov T 1.888.370.7589 toll-free or 1.916.431.6959 F 1.916.263.1897</p> <p>A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet website: www.bppe.ca.gov.</p> <p>A copy of this Student Catalog can be accessed or downloaded from the school website at www.LearnMorefast.org/admission-resources/</p>																	
<p>04/08/2022</p>	<p>The following is a revision to the Student Catalog:</p> <p>Nurse Assistant Training Program Courses Course offerings include three schedules: weekday, weeknight, and weekend. Please note that the progressing course numbers of NA 101 to 103 and CLN 101 to 103 do not reflect any course advancement, but rather are indicative of weekday, weeknight, and weekend schedules. All the courses require 174 clock-hours for successful completion. Clinical hours may vary per clinical training site.</p> <p>Course Summary</p> <table border="1" data-bbox="363 953 1115 1121"> <thead> <tr> <th>Course #</th> <th>Course Name</th> <th>Clock Hours</th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>NA 101</td> <td>Nurse Assistant</td> <td>174</td> <td>22</td> </tr> <tr> <td>NA 102</td> <td>Nurse Assistant</td> <td>174</td> <td>44</td> </tr> <tr> <td>NA 103</td> <td>Nurse Assistant</td> <td>174</td> <td>22</td> </tr> </tbody> </table>	Course #	Course Name	Clock Hours	Units	NA 101	Nurse Assistant	174	22	NA 102	Nurse Assistant	174	44	NA 103	Nurse Assistant	174	22	<p>Student Catalog, Page 15</p>
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<p>04/08/2022</p>	<p>The following is a revision to Course NA 101: Nurse Assistant Weekday:</p> <p>Course NA 101: Nurse Assistant Weekday Course Overview The NATP (Nurse Assistant Training Program) is designed for candidates seeking nurse assistant certification in the State of California. The curriculum meets all federal and state training requirements. The state-approved course provides 60 hours of theory, 14 hours of lab instruction, and 100 combined hours of clinical-site orientation and supervised clinical skills training in a SNF (Skilled Nursing Facility).</p> <p>Course Description The accelerated 22-day course was developed to prepare nurse assistants for certification by the State of California as an entry-level worker on a healthcare team in a long-term care or acute-care facility. The NATP curriculum provides 60 hours of theory, 14 hours of lab, and 100 hours of supervised clinical-skills training. Curriculum content includes patient rights, prevention, interpersonal skills, catastrophe management, body mechanics, medical and surgical asepsis, weight and measures, patient care procedures, patient care skills, vital signs, nutrition, emergency procedures, long-term care, rehabilitative nursing, observation and charting, death and dying, and abuse.</p>	<p>Student Catalog, Page 16</p>																

	<p>The curriculum is structured to provide theory and practical application of skills needed to function as a nurse assistant.</p> <p>The intent of the course is to promote quality of care in long-term care settings and to provide entry-level skills for employment as a nurse assistant.</p> <table border="1"> <thead> <tr> <th>Course #</th> <th>Course Name</th> <th>Hour</th> <th>Hours Theory</th> <th>Hours Lab</th> <th>Hours Clinical</th> <th>Hours Clock</th> </tr> </thead> <tbody> <tr> <td>NA 101</td> <td>Nurse Assistant Theory and Lab</td> <td></td> <td>60</td> <td>14</td> <td>—</td> <td>74</td> </tr> <tr> <td>CLN 101</td> <td>Nurse Assistant Clinical Site Training</td> <td></td> <td>—</td> <td>—</td> <td>100</td> <td>100</td> </tr> <tr> <td colspan="6">Total</td> <td>174</td> </tr> </tbody> </table>	Course #	Course Name	Hour	Hours Theory	Hours Lab	Hours Clinical	Hours Clock	NA 101	Nurse Assistant Theory and Lab		60	14	—	74	CLN 101	Nurse Assistant Clinical Site Training		—	—	100	100	Total						174	
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04/08/2022	<p>The following is a revision to Course NA 102: Nurse Assistant Weeknight:</p> <p>Course NA 102: Nurse Assistant Weeknight Course Overview The NATP (Nurse Assistant Training Program) is designed for candidates seeking nurse assistant certification in the State of California. The curriculum meets all federal and state training requirements. The state-approved course provides 60 hours of theory, 14 hours of lab instruction, and 100 combined hours of clinical-site orientation and supervised clinical skills training in a SNF (Skilled Nursing Facility).</p> <p>Course Description The accelerated 44-day course was developed to prepare nurse assistants for certification by the State of California as an entry-level worker on a healthcare team in a long-term care or acute-care facility. The NATP curriculum provides 60 hours of theory, 14 hours of lab, and 100 hours of supervised clinical-skills training. Curriculum content includes patient rights, prevention, interpersonal skills, catastrophe management, body mechanics, medical and surgical asepsis, weight and measures, patient care procedures, patient care skills, vital signs, nutrition, emergency procedures, long-term care, rehabilitative nursing, observation and charting, death and dying, and abuse.</p> <p>The curriculum is structured to provide theory and practical application of skills needed to function as a nurse assistant.</p> <p>The intent of the course is to promote quality of care in long-term care settings and to provide entry-level skills for employment as a nurse assistant.</p> <table border="1"> <thead> <tr> <th>Course #</th> <th>Course Name</th> <th>Hour</th> <th>Hours Theory</th> <th>Hours Lab</th> <th>Hours Clinical</th> <th>Hours Clock</th> </tr> </thead> <tbody> <tr> <td>NA 101</td> <td>Nurse Assistant Theory and Lab</td> <td></td> <td>60</td> <td>14</td> <td>—</td> <td>74</td> </tr> </tbody> </table>	Course #	Course Name	Hour	Hours Theory	Hours Lab	Hours Clinical	Hours Clock	NA 101	Nurse Assistant Theory and Lab		60	14	—	74	<p>Student Catalog, Page 17</p>														
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04/08/2022	<p>The following is a revision to Course NA 103: Nurse Assistant Weekend:</p> <p>Course NA 103: Nurse Assistant Weekend Course Overview The NATP (Nurse Assistant Training Program) is designed for candidates seeking nurse assistant certification in the State of California. The curriculum meets all federal and state training requirements. The state-approved course provides 60 hours of theory, 14 hours of lab instruction, and 100 combined hours of clinical-site orientation and supervised clinical skills training in a SNF (Skilled Nursing Facility).</p> <p>Course Description The accelerated 44-day course was developed to prepare nurse assistants for certification by the State of California as an entry-level worker on a healthcare team in a long-term care or acute-care facility. The NATP curriculum provides 60 hours of theory, 14 hours of lab, and 100 hours of supervised clinical-skills training. Curriculum content includes patient rights, prevention, interpersonal skills, catastrophe management, body mechanics, medical and surgical asepsis, weight and measures, patient care procedures, patient care skills, vital signs, nutrition, emergency procedures, long-term care, rehabilitative nursing, observation and charting, death and dying, and abuse.</p> <p>The curriculum is structured to provide theory and practical application of skills needed to function as a nurse assistant.</p> <p>The intent of the course is to promote quality of care in long-term care settings and to provide entry-level skills for employment as a nurse assistant.</p> <table border="1"> <thead> <tr> <th>Course #</th> <th>Course Name</th> <th>Hour</th> <th>Hours Theory</th> <th>Hours Lab</th> <th>Hours Clinical</th> <th>Hours Clock</th> </tr> </thead> <tbody> <tr> <td>NA 101</td> <td>Nurse Assistant Theory and Lab</td> <td>60</td> <td>14</td> <td>—</td> <td>74</td> <td></td> </tr> <tr> <td>CLN 101</td> <td>Nurse Assistant Clinical Site Training</td> <td>—</td> <td>—</td> <td>100</td> <td>100</td> <td></td> </tr> <tr> <td colspan="4">Total</td> <td>174</td> <td></td> <td></td> </tr> </tbody> </table>	Course #	Course Name	Hour	Hours Theory	Hours Lab	Hours Clinical	Hours Clock	NA 101	Nurse Assistant Theory and Lab	60	14	—	74		CLN 101	Nurse Assistant Clinical Site Training	—	—	100	100		Total				174			Student Catalog, Page 18
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04/08/2022	<p>The following is a revision to the NNAAP Certified Nursing Assistant Exam:</p> <p>LearnMore is an approved test site for the NNAAP (National Nurse Aide Assessment Program) Certified Nursing Assistant exam and complies with Southern Regional Testing Center test site policies. Students who have successfully completed 174 clock-hours</p>	Student Catalog, Page 20																												

	<p>required for the nurse assistant certification in the State of California and are in academic and financial good standing with LearnMore may qualify to register for examination. Candidates may email info@LearnMoreFast.org for available test dates. LearnMore candidates are expected to follow the LearnMore Appearance Policy on testing day.</p>	
04/08/2022	<p>The following is a revision to the Refund Example:</p> <p>Refund Example The following example outlines calculation of a course fee refund to a student who withdraws from LearnMore after completing 50% of the NATP.</p> <ol style="list-style-type: none"> 1. A student paid a total NATP course fee of \$1,500.00 2. The student completed 87 course hours before withdrawing, leaving 87 incomplete class hours. 3. Class cost per day equals course fee divided by 174 total scheduled class hours*. i.e., \$1,500.00 / 174 = \$8.62 per-day class cost 4. Gross refund equals per-day class cost multiplied by 87 incomplete course hours. i.e., \$8.62 X 87 = \$750.00 gross refund 5. Net refund equals gross refund minus non-refundable registration fee. i.e., \$750.00 - \$150.00 = \$600.00 net refund** 	<p>Student Catalog, Page 28</p>
04/08/2022	<p>The following is an update to Procedure 3—Student Formal Complaint of Grievance:</p> <p>Bureau for Private Postsecondary Education (BPPE) 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 P.O. Box 980818 West Sacramento, CA 95798-0818 www.bppe.ca.gov T 1.888.370.7589 toll-free or 1.916.431.6959 F 1.916.263.1897</p>	<p>Student Catalog, Page 37</p>
04/05/2022	<p>The following is an update to the Student’s Waiver of Rights:</p> <p>Student’s Waiver of Rights A student’s participation in the grievance procedure and the disposition of a student’s grievance does not waive the student’s rights or remedies.</p> <p>A student or any member of the public may file a complaint about LearnMore with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet website: www.bppe.ca.gov.</p>	<p>Student Catalog, Page 38</p>
04/08/2022	<p>The following is a revision to the Course Fees:</p> <p>Course Fees Students enrolling in LearnMore courses are charged per course. Students may select to participate in any one of the three course offerings, which include weekday (NA 101), weeknight (NA 102), and weekend (NA 103) schedules. Students shall register for` only one course and pay only one course fee of \$1,500, regardless the course enrollment. Course fee payment schedules are calculated based upon</p>	<p>Student Catalog, Page 43</p>

	an approved payment plan. The payment plan is derived from course fee and balance owed, not from classroom attendance.																																																					
04/08/2022	<p>The following is a revision to the Nursing Assistant Training Program Course Fee Schedule:</p> <p>Nursing Assistant Training Program Course Fee Schedule</p> <table border="1"> <thead> <tr> <th>Course Name</th> <th>Hour</th> <th>Total Course Hours</th> <th>Total Course Fee</th> </tr> </thead> <tbody> <tr> <td>NA 101 Nurse Assistant Weekday</td> <td></td> <td>174</td> <td>\$1,500</td> </tr> <tr> <td>NA 102 Nurse Assistant Weeknight</td> <td></td> <td>174</td> <td>\$1,500</td> </tr> <tr> <td>NA 103 Nurse Assistant Weekend</td> <td></td> <td>174</td> <td>\$1,500</td> </tr> </tbody> </table> <p>The 22-day and the 44-day Nurse Assistant Training Program curricula consists of the following required classes and hours:</p> <table border="1"> <thead> <tr> <th>Class</th> <th>Hours Theory</th> <th>Hours Lab</th> <th>Hours Clinical</th> <th>Hours Clock</th> </tr> </thead> <tbody> <tr> <td>Nurse Assistant Theory and Lab</td> <td>60</td> <td>14</td> <td>—</td> <td>74</td> </tr> <tr> <td>Nurse Assistant Clinical Site Training</td> <td>—</td> <td>—</td> <td>100</td> <td>100</td> </tr> <tr> <td>Total Hours</td> <td></td> <td></td> <td></td> <td>174</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Course Fee Components</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Non-Refundable Registration Fee</td> <td>\$150</td> </tr> <tr> <td>Student Tuition</td> <td>\$822.00</td> </tr> <tr> <td>Course Supplies, Uniforms, and Book</td> <td>\$273.00</td> </tr> <tr> <td>Basic Life Support (BLS) Certification</td> <td>\$75.00</td> </tr> <tr> <td>Live Scan Background Check</td> <td>\$60.00</td> </tr> <tr> <td>State Exam Fee</td> <td>\$120.00</td> </tr> <tr> <td>Total Tuition and Fees</td> <td>\$1,500.00</td> </tr> </tbody> </table>	Course Name	Hour	Total Course Hours	Total Course Fee	NA 101 Nurse Assistant Weekday		174	\$1,500	NA 102 Nurse Assistant Weeknight		174	\$1,500	NA 103 Nurse Assistant Weekend		174	\$1,500	Class	Hours Theory	Hours Lab	Hours Clinical	Hours Clock	Nurse Assistant Theory and Lab	60	14	—	74	Nurse Assistant Clinical Site Training	—	—	100	100	Total Hours				174	Course Fee Components	Cost	Non-Refundable Registration Fee	\$150	Student Tuition	\$822.00	Course Supplies, Uniforms, and Book	\$273.00	Basic Life Support (BLS) Certification	\$75.00	Live Scan Background Check	\$60.00	State Exam Fee	\$120.00	Total Tuition and Fees	\$1,500.00	Student Catalog, Page 44
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04/08/2022	<p>The following is a revision to the Course Fee Payments:</p> <p><i>Update/replace course fee payment plans:</i></p>	Student Catalog, Page 45																																																				

	<p>Course Fee Payments</p> <p>OPTION 1 — SINGLE PAYMENT</p> <p>Student has chosen to pay the Registration fee of \$150.00 at time of enrollment and one payment of \$1,350.00. The full course fee is \$1,500.</p> <table border="1" data-bbox="365 426 1221 516"> <tr> <td><input type="radio"/> Cash</td> <td><input type="radio"/> Check/Money Order</td> <td><input type="radio"/> Visa</td> <td><input type="radio"/> MasterCard</td> <td><input type="radio"/> American Express</td> </tr> </table> <p>Date Paid _____</p> <p>OPTION 2 — TWO INSTALLMENTS PAYMENT PLAN</p> <p>Student has chosen to pay the Registration fee of \$150.00 at time of enrollment and pay a payment of \$450.00 by the end of the first week of class. The remaining balance of \$700.00 is due by the end of the third week of class. The full course fee includes a \$50 finance subcharge. The full course fee is \$1,550.</p> <table border="1" data-bbox="365 892 1213 982"> <tr> <td><input type="radio"/> Cash</td> <td><input type="radio"/> Check/Money Order</td> <td><input type="radio"/> Visa</td> <td><input type="radio"/> MasterCard</td> <td><input type="radio"/> American Express</td> </tr> </table> <p>Date Paid _____</p> <p>OPTION 3 — THREE INSTALLMENTS PAYMENT PLAN</p> <p>Student has chosen to pay the Registration fee of \$150.00 at time of enrollment and pay a payment of \$450.00 by the end of the first week of class. The second payment of \$450.00 is due by the end of the third week of class. The remaining balance of \$500 is due by the end of fifth week of class. The full course fee includes a \$50 finance subcharge. The full course fee is \$1,550.</p> <table border="1" data-bbox="365 1400 1213 1491"> <tr> <td><input type="radio"/> Cash</td> <td><input type="radio"/> Check/Money Order</td> <td><input type="radio"/> Visa</td> <td><input type="radio"/> MasterCard</td> <td><input type="radio"/> American Express</td> </tr> </table> <p>Date Paid _____</p>	<input type="radio"/> Cash	<input type="radio"/> Check/Money Order	<input type="radio"/> Visa	<input type="radio"/> MasterCard	<input type="radio"/> American Express	<input type="radio"/> Cash	<input type="radio"/> Check/Money Order	<input type="radio"/> Visa	<input type="radio"/> MasterCard	<input type="radio"/> American Express	<input type="radio"/> Cash	<input type="radio"/> Check/Money Order	<input type="radio"/> Visa	<input type="radio"/> MasterCard	<input type="radio"/> American Express	
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